

Position Description

Position Title	Aboriginal Counsellor / Case Manager
Department	Early Intervention Services
Program	Aboriginal Cultural Connections
Location	North/ North-West
Classification	Level 4 (RA Tas EBA Level)

About Relationships Australia Tasmania

Relationships Australia Tasmania (RA Tas) is a leading provider of relationship support services. Our vision is for all Tasmanians to enjoy positive, respectful and fulfilling relationships. Our services are for everyone, regardless of race, social status, sexual orientation, gender identity or intersex status.

Our Values

At Relationships Australia Tasmania we believe that we should be:

- Willing to serve
- In it together
- People matter
- Looking forward

Position Summary

The client services provided in Early Intervention Services are primarily focussed on working with individuals, children and families in response to any type of relationship or life issue and to improve their mental health and/or personal health & wellbeing.

The position of Aboriginal Counsellor and Community Worker is pivotal to objectives of RA Tas to deliver a culturally sensitive counselling and development service within a collaborative framework. The role is developmental in identifying and implementing new partnerships and building upon existing relationships within the Aboriginal community. The Aboriginal Counsellor and Community Worker will acknowledge and accept the right of the Aboriginal community to determine their own health needs and assist in meeting those needs.

Key Areas of Responsibility

- Assist individuals and their families, with particular emphasis on the needs of Aboriginal communities, to achieve their desired social and emotional health outcomes by providing a range of counselling services in the North (63 area including Cape Barron and Flinders Island) utilising tele/video facilities where appropriate
- Provide services at the Launceston office and within the community that include individual, couple, family and group work and community development activities
- Develop and build partnerships and relationships within the Aboriginal Community. Maintain an Advisory Group relevant to the Aboriginal community in order to offer more effective outcomes for clients
- Undertake administrative tasks necessary for the effective operation of the service, including keeping documentation and file notes, data entry and ensuring security /confidentiality of all client information
- Provide required reports to funding body
- Participate and contribute to the Relationships Australia Indigenous Network.
- Any other duties as required and within the general scope of responsibilities of this position

Position Relationships

Manager	Manager Early Intervention Services North/North-West
Direct Report(s)	Nil
Other(s)	RA Tas staff and clients

Extent of Authority

The Aboriginal Counsellor and Community Worker informs and guides to gain the acceptance of others regarding the practices, systems and processes required to achieve program and service delivery outcomes. Freedom to act is governed by clear objectives and/or budget constraints which may involve the contribution of knowledge in establishing procedures within clear objectives and/or budget constraints where there are no defined established procedures.

Organisational Responsibilities

- Demonstrate professional workplace behaviours at all times in accordance with the organisation's Code of Conduct and Code of Ethics and adhere to all organisational policies, procedures, standards, practices and RA Tas values
- Assist RA Tas to create and maintain a safe and healthy work environment by working safely and adhering to all RA Tas Policy, procedures, standards and practices
- Actively participate in regular Supervision sessions in accordance with the RA Tas Supervision Model and positively engage in continued professional development activities
- As an employee of RA Tas you are required to promote a workplace environment that supports the rights of all employees to live free from violence and adhere to the RA Tas Family Violence Support Policy at all times
- Our organisation is a Child Safe organisation and takes child protection seriously. As an employee of RA Tas, you are required to meet the behaviour standards outlined in our Practice and Behaviour Guidelines

Selection Criteria

Essential Requirements (Skills, knowledge, experience, qualification(s) and/or training)

1. Degree in Social Work, Psychology or equivalent tertiary qualifications that are recognised to deliver therapeutic counselling services in accordance with agency requirements
2. Demonstrated experience in providing a broad range of counselling services, including group work
3. Ability to communicate and engage with clients therapeutically and to assist clients with a broad range of intellectual abilities, motivational levels, and health profiles, and from a range of socio-economic backgrounds
4. Demonstrated ability in service development using a community development model
5. Demonstrated understanding of issues important to the Aboriginal community
6. Ability to maintain professional independence whilst also participating in a small multi-disciplinary team
7. Capacity to reflect on own practice, with supervisor, peers and self
8. Ability to work within and positively advance the mission and values of Relationships Australia Tasmania
9. Current drivers licence

Special Requirements

- Appointment to this position will be subject to a current and satisfactory National Police Check, International Police Check (where applicable) and Working with Children Registration
- Some intrastate and interstate travel may be required in the position

Working Conditions

- Some out of hours work may be required in order to satisfy operational requirements
- The position may involve working with people with challenging behaviours

Approval

Michael Kelly
CEO

October 2021